

**The University of Chicago  
Division of the Biological Sciences  
Pritzker School of Medicine  
Office of Academic Affairs**

TO: Academic Affairs Administrators

FROM: Paul V. Anderson, Director  
Office of Academic Affairs

RE: Reduced Effort Policy, AC track

DATE: 10/04/10

As part of an effort to keep the BSD OAA website up-to-date with useful information and easy-to-use forms, we now have (effective 10/05/10) a revised policy statement and form for Academic Clinical faculty members who wish to reduce their effort to less than 80% FTE for the purpose of parental care for a newborn or newly adopted child.

The policy statement may be found here under the link “Reduced Effort Policy – AC Track”: <http://oaa.bsd.uchicago.edu/resources.htm>.

The requisite form may be found here under the link “BSD Reduced Effort Form (AC track)”: <http://oaa.bsd.uchicago.edu/form.htm>.

This announcement and past announcements may be found under the link “Announcements”: <http://oaa.bsd.uchicago.edu/resources.htm>.

Please also welcome our new temp, Greg Sullivan, who will be answering the phones and greeting visitors to the Office of Academic Affairs.